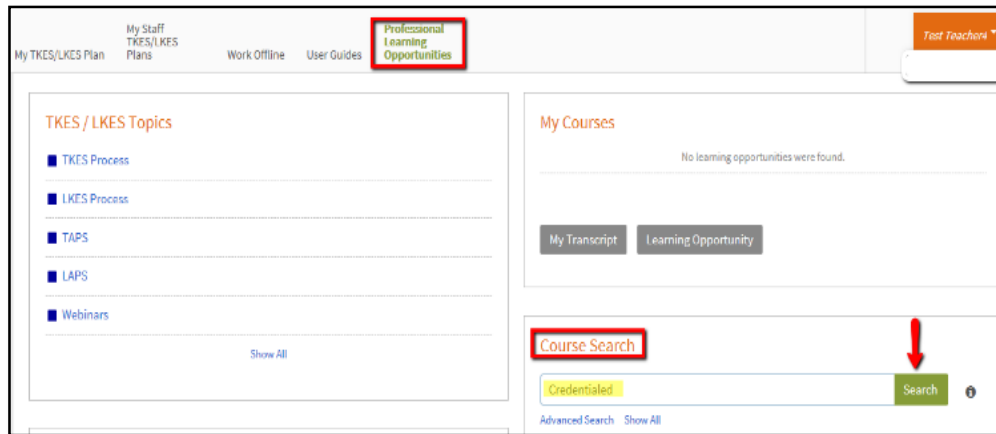


Georgia Department of Education TLE Electronic Platform TKES Credentialed Evaluator Review

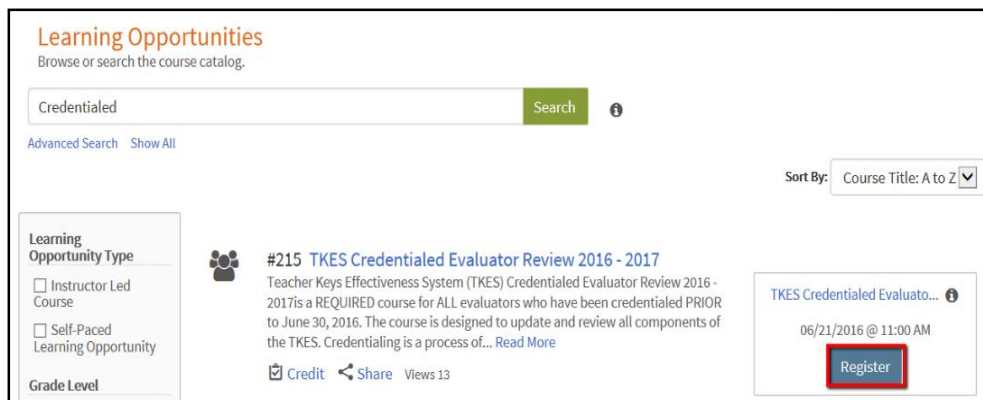
How to register
for the TKES
Credentialed
Evaluator
Review Course

1. Click on the **“Professional Learning Opportunities”** tab to view the professional learning page. Under Course Search enter **“Credentialed”** in the Search field and click **Search**.



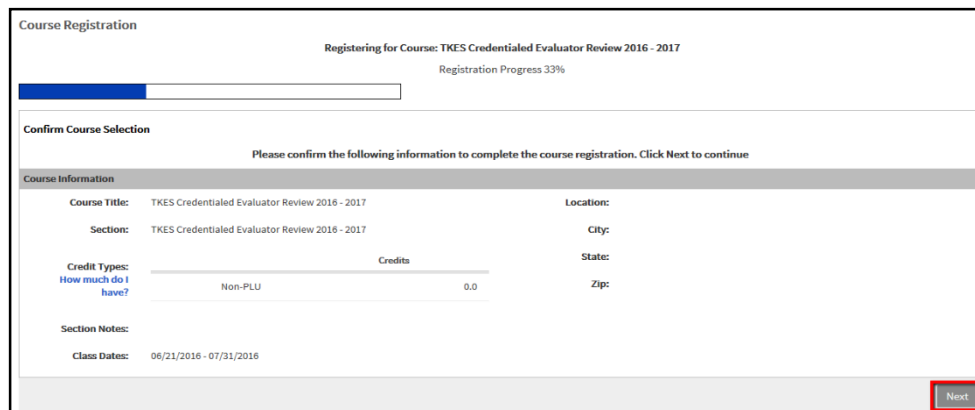
The screenshot shows the TLE Electronic Platform interface. The 'Professional Learning Opportunities' tab is selected in the top navigation bar. On the left, there are links for 'TKES / LKES Topics' including 'TKES Process', 'LKES Process', 'TAPS', 'LAPS', and 'Webinars'. On the right, the 'My Courses' section shows 'No learning opportunities were found.' Below this, there is a 'Course Search' box with the text 'Credentialed' entered and a red arrow pointing to the 'Search' button.

2. Look in the box to the right of the course description and Click on **“Register.”**



The screenshot shows the 'Learning Opportunities' page. A search for 'Credentialed' has been performed, resulting in a list of courses. The course '#215 TKES Credentialed Evaluator Review 2016 - 2017' is highlighted. To the right of the course description, there is a 'Register' button highlighted with a red box.

3. Click **“Next”** to complete the registration. Participants will now be registered for the course.

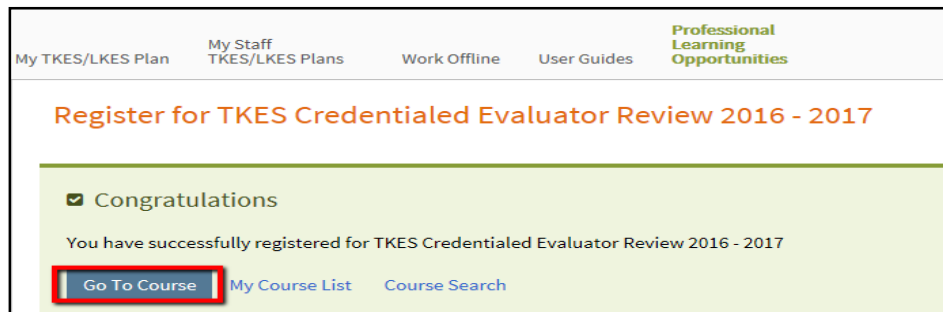


The screenshot shows the 'Course Registration' page. The 'Confirm Course Selection' step is active, displaying course information for 'TKES Credentialed Evaluator Review 2016 - 2017'. The 'Next' button is highlighted with a red box.

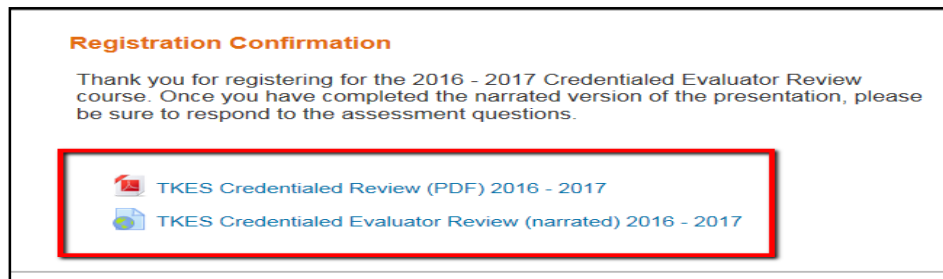
How to Register
for the TKES

Credentialed
Evaluator
Review Course

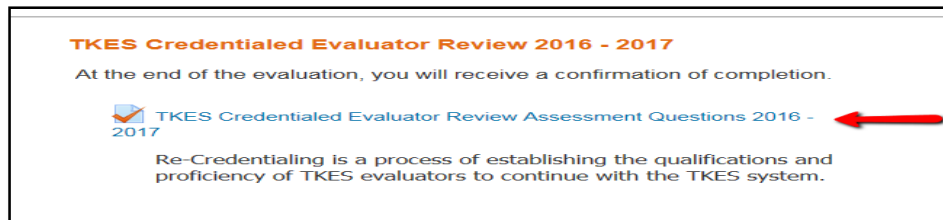
4. A registration confirmation will appear. Click on GO TO COURSE to begin the Credentialing review.



5. Review the TKES Credentialed Evaluator Review materials – the PDF file and the narrated video for the updated 2016-2017 TKES process.



6. **Please select the narrated Evaluator Review.**
At the end of the REVIEW, you will be reminded to click on the link for the TKES Credentialed Evaluator Review Assessment Questions.



7. Once you have registered for the TKES Credentialed Evaluator Review, you can also access the course from the Professional Learning Opportunities Tab. Click on the link under MY COURSES or view My Transcript upon completion of assessment.

